

Quotation Request: Fax to 03 8420 8777
 Email to Jason@gwsins.com or Nathan@gwsins.com



Insured Name:	
LPO Name:	
Situation Address:	
Contact Name:	
Telephone Number:	Fax Number:
Start Date of Insurance: / /	Email:
ABN Number:	ITC%:
Do you carry out any other activities other than that of a Licensed Post Office? <input type="radio"/> Yes <input type="radio"/> No	

Sections Insured:	Required:	Sum Insured:
Fire & Define Events		
Buildings	<input type="radio"/> Yes <input type="radio"/> No	\$
Contents including Plant Machinery Stock	<input type="radio"/> Yes <input type="radio"/> No	\$
Accidental Damage	Automatic Cover*	\$250,000
Extra Cost of Reinstatement	Automatic Cover*	\$250,000
Removal of Debris	Automatic Cover*	\$100,000
Business Interruption		
Gross Income	<input type="radio"/> Yes <input type="radio"/> No	\$
Additional Increased Cost of Working	Automatic Cover*	\$100,000
Professional Fees & Claims Preparation Costs	Automatic Cover*	\$20,000
Theft		
Contents including Plant/Machinery & Stock	<input type="radio"/> Yes <input type="radio"/> No	\$
Theft without Forcible and Violent Entry	Automatic Cover*	\$5,000
Money		
In transit, on premises or in a private residence	<input type="radio"/> Yes <input type="radio"/> No	\$
Money on Business Premises in a Lock Safe/Strongroom	Automatic Cover*	\$40,000
Glass		
Internal/External – fixed glass and porcelain fittings	<input type="radio"/> Yes <input type="radio"/> No	\$
Temporary shuttering, sign writing	Automatic Cover*	\$7,500
Electronic Equipment		
Sudden & unforeseen electrical breakdown of computers, word processors, electronic data processing equipment systems or other electronic equipment specified	<input type="radio"/> Yes <input type="radio"/> No	\$5,000 – Standard Limit any one loss – when taken
Machinery Breakdown		
Sudden & unforeseen electrical & mechanical breakdown – Limited to (5) machines	<input type="radio"/> Yes <input type="radio"/> No	\$5,000 – Standard Limit any one loss – when taken
Fraud & Dishonesty		
Limit any one employee – Option (a)	<input type="radio"/> Yes <input type="radio"/> No	\$5,000 – Standard Limit – when taken
Limit any one employee – Option (b)	<input type="radio"/> Yes <input type="radio"/> No	\$50,000 – Standard Limit – when taken
Limit any one period of insurance	Automatic Cover*	\$50,000 – Standard Limit – when taken
General Property		
Unspecified Items	<input type="radio"/> Yes <input type="radio"/> No	\$
Directors & Employees Personal Property	Automatic Cover*	\$5,000
Audit Cover		
Option (a)	<input type="radio"/> Yes <input type="radio"/> No	\$10,000 – Limit any one loss/\$20,000 in the aggregate
Option (b)	<input type="radio"/> Yes <input type="radio"/> No	\$25,000 – Limit any one loss/\$50,000 in the aggregate
Legal Expenses		
Option (a)	<input type="radio"/> Yes <input type="radio"/> No	\$10,000 – Limit any one loss/\$20,000 in the aggregate
Option (b)	<input type="radio"/> Yes <input type="radio"/> No	\$25,000 – Limit any one loss/\$50,000 in the aggregate
Public & Product Liability		
Public & Product Liability Insurance is offered through the Post Office Agents Association Ltd (POAAL). POAAL can be contacted on (03) 9654 4533.		

*Automatic Cover applies only when that section is taken

About GWS Network Insurance Brokers

GWS Network Insurance Brokers is a 100% Australian owned insurance broking company. Established by Graham W. Spooner with the vision of being an Insurance Broking and Risk Management business delivered real value to clients by better understanding them and the risks they faced. Having consistently delivered on this promise GWS now provides services to clients including a number of household names many of which have been with us from the start.